MURSHIDABAD MAHARAJA KRISHNANATH UNIVERSITY, BERHAMPORE

PBAS Proforma for Promotion under CAS

(FOR ASSISTANT PROFESSOR, ASSOCIATE PROFESSOR, PROFESSOR AND SENIOR PROFESSOR)

(As per revised guideline of the Department of Higher Education, Govt. of West Bengal Published in the Memo. No. 1047-Edn (U)/HED-12016(21)/3/2021-UNV SEC-Dept. HE dated 15.07.2026)

Part - A
GENERAL INFORMATION AND ACADEMIC PROFILE

Paste Self-Attested
Passport Size
Recent Photograph

1. Applicant's Name (in Block Letters):
2. Designation & Department:
3. Application for the promotion:

(*Please* ☑)

☐ **From** Assistant Professor (Academic Level 10) **to** Assistant Professor (Senior scale/ Academic Level 11)
☐ **From** Assistant Professor (Senior Scale/Academic Level 11) **to** Assistant Professor (Selection Grade/Academic Level 12)
☐ **From** Assistant Professor (Selection Grade/Academic Level 12) **to** Associate Professor (Academic Level 13A)
☐ **From** Associate Professor (Academic Level 13A) **to** Professor (Academic Level 14)

4. Date of Entry to the UGC Scale:
   (First appointment as College/University teacher
   In substantive post under UGC scale of Pay)
5. Date of Last Promotion under CAS (*if applicable*):
6. Last Promotion Allowed from Academic Level _____ to Academic Level _____
   (*if applicable*)
7. Current Academic Level:
8. Current Pay Band and Grade Pay:
9. Date of M.Phil. (*if applicable*):
10. Date of Award of PhD Degree :
    (Essential qualification for promotion to Academic Level 12 and higher)
11. Date of eligibility for promotion:
12. Period of Assessment: From _____to _____

    (*Based on the exact date on which the applicant becomes eligible for the promotion*)
13. **Date of Birth:**
14. **Gender** (Male/Female/Other):
15. **Father's Name** (in Block Letters):
16. **Mother's Name** (in Block Letters):
17. **Category** (SC/ST/OBC/PWD/GENERAL):
18. **Nationality:**
19. **Address for Communication:**
20. **Permanent Address:**
21. **E-mail ID:**
22. **Contact No.:**

23. **Academic Qualifications (Graduation onwards) (Attach Documents):**

Examination	Name of the Institute/University	Year of Passing	Subject(s)	% of Marks/ Grade/Division/ Class	Enclo. No.
Graduate Degree (UG) B.A./B.Sc./B.Com.					
Post Graduate Degree (PG) M.A./M.Sc./M.Com.					
Integrated UG-PG					
Other Qualifications *(If any)*					

24. **Research Degree/Award/Fellowship (Attach Documents):**

Degree	Title	Date of Award/ Duration of Fellowship	University/ Institute/ Agency	Enclo. No.
M.Phil.				
PhD/D.Phil.				
D.Sc./D.Litt.				
Doctoral Research Fellowship				
Post-Doctoral Research Fellowship(s)				
Award(s)				
Patent(s)				
Others (*specify*)				

25. **Record of Academic Service in Substantive Post Prior to Joining MMKUB**

(Please attach relevant certificates of service experience).

SL. No.	***Post/ Designation***	***Institute***	***Date of***		***Experience***		***Pay Scale/ Pay Band & AG***	***Enclo. No.***
			Joining	Leaving	Years	Months		
1.								
2.								
3.								
4.								
5.								
6.								

Note: Since counting of past services for promotion as well as direct recruitment is allowed at all levels from other universities/colleges/National Laboratories and/or other professional/scientific organizations such as *CSIR / ICAR / DRDO / UGC / ICSSR / ICHR / ICMR / DBT* etc., the applicants have to ensure that the essential qualifications for the posts held in these organizations were not lower than the qualifications (and on equivalent grade of the pre-revised scale of pay) prescribed by the UGC for Assistant Professor, Associate Professor, and Professor as the case may be. The appointment should not have been as Guest Lecturer, and the post should have been filled in accordance with the selection procedure laid down by the UGC/University/State and/or Central governments.

26. **Record of Service in MMKUB from Date of Joining as Regular Teaching Faculty:**

Sr. No.	***Academic Level***	***Designation***	***Duration***		***Experience/ Length of Time***		***Pay Scale/ Pay Band & AG***
			From	**To**	**Years**	**Months**	
1.	**Level 10**						
2.	**Level 11**						
3.	**Level 12**						
4.	**Level 13A**						
5.	**Particulars of sanctioned paid leaves** (*on account of Maternity, Child Care, Study, Medical, Extraordinary reasons, Deputations etc.*)						

27. **Teaching Experience:**

a. UG Classes: _____(years)

b. PG Classes: _____(years)

28. **Research Guidance (Doctoral Level):**

SL No.	**Name of the Scholar**	**Enrollment Date and No.**	**Registration Date and No.**	**Date of Submission**	**Date of Award**	**Enclo. No.**
1.						
2.						
3.						
4.						

29. **Research Experience excluding** years spent in M. Phil. / Ph.D.:

a) Post-Doctoral Research experience as university faculty, research scientist, research associate etc.: _____(years)

b) Total number of PhD Scholars guided successfully (awarded): _____

c) Total number of post-doctoral scholars guided: _____

d) Total number of Papers published in Peer-reviewed Journals (*during entire research career*): _____

e) Total number of Papers published in Peer-reviewed Journals during the Assessment Period: _____

f) Total number of Seminars/Conferences/Workshops attended (*during entire research career*): _____

30. **Field(s) of Specialization under the Subject/ Discipline**:

a) b)

c) d)

e) f)

31. **Training Received:**

(A)

SL. No.	**Course Type: Orientation Program** ***(Essential for promotion to Academic Level 10 to 11)*** **Course Name:**	**Duration (Dates)** [21 days duration]	**Institution & Sponsoring Agency** (UGC/ICAR/ICHR/ICSSR/ NPTEL/Academies/Universities etc.)	**Enclo. No.**
1.				
2.				

(B) * (Any **one (01)** course **(at least one week, 5 days' duration)** of the following for promotion from **Academic Level 10 to Academic Level 11**)

(Any **two (02)** course **(at least two weeks, 10 days' duration**)** of the following for promotion from **Academic Level 11 to Academic Level 13A**)

** Or **two courses of at least one week (5 days) duration in lieu of every single course/ programme of at least two weeks (10 days) duration.**

SL. No.	**Course Type: Refresher Course** **Course Name:**	**Duration (Dates)**	**Institution & Sponsoring Agency** (UGC/ICAR/ICHR/ICSSR/ NPTEL/Academies/Universities etc.)	**Enclo. No.**
1.				
2.				

(C)

SL. No.	Course Type: Research Methodology Workshop Course Name:	Duration (Dates)	Institution & Sponsoring Agency (UGC/ICAR/ICHR/ICSSR/ NPTEL/Academies/Universities etc.)	Enclo. No.
1.				
2.				

(D)

SL. No.	Course Type: Syllabus Up-gradation Workshop Course Name:	Duration (Dates)	Institution & Sponsoring Agency (UGC/ICAR/ICHR/ICSSR/ NPTEL/Academies/Universities etc.)	Enclo. No.
1.				
2.				

(E)

SL. No.	Course Type: Teaching-Learning-Evaluation Technology Programmes Course Name:	Duration (Dates)	Institution & Sponsoring Agency (UGC/ICAR/ICHR/ICSSR/ NPTEL/Academies/Universities etc.)	Enclo. No.
1.				
2.				

(F)

SL. No.	Course Type: Faculty Development Programmes Course Name:	Duration (Dates)	Institution & Sponsoring Agency (UGC/ICAR/ICHR/ICSSR/ NPTEL/Academies/Universities etc.)	Enclo. No.
1.				
2.				

(G)

SL. No.	Course Type: MOOCs (SWAYAM) Course in the relevant subject (with e-certification) Course Name:	Duration (Dates)	Institution & Sponsoring Agency (UGC/ICAR/ICHR/ICSSR/ NPTEL/Academies/Universities etc.)	Enclo. No.
1.				
2.				

32.

SL. No.	Contribution in developing of e-content in 4-quadrant (at least one quadrant) minimum of 10 modules of MOOCs (SWAYAM) Course in the relevant subject (with e-certification) Course Name & Particulars:	Duration (Dates)	Institution & Sponsoring Agency (UGC/ICAR/ICHR/ICSSR/ NPTEL/Academies/Universities etc.)	Enclo. No.
1.				
2.				

Place:

Date:

_____

Signature of the applicant with date

Part - B

TABLE 1: Assessment Criteria and Methodology

Sl. No.	Activity	Grading Criteria	Actual Grade
1.	Teaching: (Number of classes taught/total classes assigned) ×100% (Classes taught include sessions on tutorials, lab and other teaching related activities)	80% and above – **Good** Below 80% but 70% and above – **Satisfactory** Less than 70% – **Not satisfactory**	
2.	Involvement in the University students related activities/research activities (a) Administrative responsibilities such as Head, Chairperson/Dean/Director/Coordinator, Warden etc. (b) Examination and evaluation duties assigned by the University or attending the examination paper evaluation (c) Student related co-curricular, extension and field-based activities such as student clubs, career counseling, study visits, student seminars and other events, cultural, sports, NCC, NSS and community services (d) Organizing seminars/conferences /Workshop, other University activities (e) Evidence of actively involved in guiding Ph.D. students (f) Conducting minor or major research project sponsored by national or international agencies (g) At least one single or joint publication in peer-reviewed or UGC list of Journals	Involved in at least 3 activities – **Good** 1-2 activities – **Satisfactory** Not involved/undertaken any of the activities – **Not satisfactory** **Note:** Number of activities can be within or across the broad categories of activities	
Overall Grading:			

Overall Grading:
Good: Good in teaching and satisfactory or good in activity at Sl. No. 2
Satisfactory: Satisfactory in teaching and good or satisfactory in activity at Sl. No. 2
Not Satisfactory: If neither good nor satisfactory in overall grading

ANNUAL PERFORMANCE ASSESSMENT REPORT

*The self-assessment is to be carried out by the incumbent on yearly basis and verified by the relevant Head of the Department/ Coordinator/ in-charge of the Department (**by Dean of relevant faculty for H0D/Coordinator)**. The period of assessment is to be determined on the basis of the date on which the candidate becomes eligible for the promotion. The self-assessment grades/scores are to be claimed following the guidelines laid down in the Assessment Criteria and Methodology tables of the Memo. No. 1047-Edn(U)/HED-12016(21)/3/2021-UNV SEC-Dept. HE dated 15.07.2026, Department of Higher Education, Government of West Bengal and based on objectively verifiable records. It will be finalized by the screening cum evaluation / Selection Committee.*

Assessment Period: from _____ to _____

(Based on the date of eligibility for the promotion, excluding the duration of sanctioned leaves like Maternity Leave, Child Care Leave, Study Leave, Medical Leave, Extraordinary Leave, Leave on Deputation)

A. Teaching & Students related Activities/ Research Activities:

1. Teaching: (Classes taught include sessions on tutorials, lab and other teaching related activities) (*Give semester-wise details, wherever necessary. Ref: Min. Workload mentioned in 3.9.1 of 1047-Edn(U)*)

Academic Year	Semester (Mention **Odd** /**Even** as applicable)	Modules/ Papers taught (*Codes only*)	Number of classes		% of Classes Taught	Remarks (Good/Satisfactory/ Not satisfactory)	Enclo. No.
			Assigned	Taught			
Assessment Year 1							
Assessment Year 2							
Assessment Year 3							
Assessment Year 4							
Assessment Year 5							
Assessment Year 6							

2. **Students related Activities/ Research Activities (*Attach Documents*)**:

FOR GUIDANCE

- *Consider the following categories of activity and the codes assigned to each of the types; use the codes for supplying information in regard to the activities. Multiple codes, separated by commas (**a, b, c** etc.) should be used to indicate **more than one activity**. Use codes like **a1, a2** etc. for **multiple activities from the same type** performed in one semester. **(Ref: Appendix I Table 1 of 1047-Edn(U) dated 15.07.2026)***
- *While determining '**Duration of Engagement', i**nclude preparatory and follow-up periods that fall under the respective semester; if the duration of engagement is more than that of a semester (e.g. headship) put 6 months in the respective cell.*

Code	Activity
a	Administrative responsibilities such as Head/ Chairperson/ Dean/ Director/ Coordinator/ In-charge/ Warden etc.
b	Examination and evaluation duties assigned by the Department/ University or attending the examination paper evaluation.
c	Student related co-curricular, extension and field-based activities such as student clubs, career / student counselling, study visits, student seminars and other events, cultural, sports, NCC, NSS and community services.
d	Organizing seminars/ conferences/ workshops/ other departmental/ university activities.
e	Evidence of actively involved in guiding Ph.D. students.
f	Conducting minor or major research project sponsored by national or international agencies.
g	At least one single or joint publication in peer reviewed or UGC list of Journal.

Assessment Year	**Semester** (Mention **Odd** / **Even** as applicable)	**Activity Code(s)** (**Ref**: Follow the above guidance) (*Use multiple codes for more than one activity in one semester*)	**Description of each Activity performed** (*Write multiple descriptions separated by commas for more than one activity, if performed in a single semester*)	**Duration of Engagement in months / days** (**Ref**: Follow the above guidance)		**Enclo. No.**
				Claimed	**Actual Score**	
Assessment Year 1						
Assessment Year 2						
Assessment Year 3						

Assessment Year	**Semester** (Mention **Odd**/**Even** as applicable)	**Activity Code(s)** (**Ref**: Table above) (*Use multiple codes separated by commas for more than one activity in one semester*)	**Description of each Activity performed** (*Write multiple descriptions separated by commas for more than one activity, if performed in a single semester*)	**Duration of engagement in months / days** (**Ref**: Follow the above guidance)		**Enclo. No.**
				Claimed	**Actual Score**	
Assessment Year 4						
Assessment Year 5						
Assessment Year 6						

Information given by the applicant in Item Nos. A.1 and A.2 of PART B of this application checked is verified.

Checked and verified by:

Signature of the H.O.D./ Coordinator/In-charge of the Department/Dean of Arts/Science with date

Signature of the applicant with date

PART C

ACADEMIC AND RESEARCH SCORE

IMPORTANT TO NOTE

- *This is to be filled as per Appendix I, Table 2 of Memo. No. 1047-Edn(U)/ HED- 12016(21) /3/ 2021-UNV SEC-Dept. HE dated 15.07.2026.*
- *Wherever the research contribution is jointly made, the **Augmented Research Scores** should be shared between the contributors as per the formula provided below the **Appendix I, Table 2** of 1047-Edn(U).*
- *The self-assessment score will be based on **objectively verifiable criteria**. It will be **verified by the IQAC and finalized by the screening cum evaluation committee/selection committee.***
- *If applicant claims for impact factor and refereed category of journal, **it is the duty of applicant to provide a valid proof or certificate issued by Thomson Reuters**, if applicant not attached proof, minimum marks of the category will be awarded to applicant.*
- *The combined research score from the categories of **5(b)** Policy Document and **6** Invited lecture/Resource Person /Paper presentation shall have an **upper capping of 30%** of the total research score of the teacher concerned.*
- *The research score shall be from the **minimum of three categories** out of six categories.*

➢ Scores for research paper:

i) Faculty of Sciences/Engineering/Agriculture/Medical/Veterinary Sciences – **08** per paper
ii) Faculty of Languages/Humanities/Arts/Social Sciences/Library/Education/Physical Education/ Commerce/Management & other related disciplines – **10** per paper
iii) Editor of Journal (International) – **10**
iv) Editor of Journal (National) – **08**

N.B. (a) Scores for research papers would be augmented according to the impact factor of the journals (as per Thomson Reuters list) as follows:

i) Paper in refereed journals without impact factor = 5 points
ii) Paper with impact factor less than 1 = 10 points
iii) Paper with impact factor between 1 and 2 = 15 points
iv) Paper with impact factor between 2 and 5 = 20 points
v) Paper with impact factor between 5 and 10 = 25 points
vi) Paper with impact factor > 10 = 30 points

(b) Two authors: 70% of total value of publication for each author.
More than two authors: 70% of total value of publication for the First author/Principal author/ Corresponding author and 30% for each of the joint authors.

1. (A) Published Papers in Peer-reviewed or UGC listed Journals (printed and Online):

SL. No.	**Title of the article** (*with page number & date of publicatio*)	**Journal Name** (with volume & issue No.)	**Listed in** *(Mention Peer-Reviewed/ UGC-CARE / WoS / Scopus with **ISSN No.**)*	**Impact Factor**, if any (Proof required)	**No of Authors**	**Nature of authorship** (*First/ Corresponding/ Co-author*)	**Research Score**	**Augmented Score**	**Total Score**	**Enclosure No.**
1.										
2.										
3.										
4.										
5.										
6.										
7.										
8.										
9.										
10.										
Total Score for Research Papers in Peer-Reviewed / UGC Listed Journals [Total from Category 1]:										

(B) Published Outputs in CD/DVD/Online/E-form/E-book, etc.

Score – Category I (Reviewed) – 10
Category II (Non-Reviewed) – 08

Sl. No.	Title of CD/ DVD/ Tape/Online/ E-form/E-book/ Art Catalogues	Company/ Agency/ Institute Name	ISBN/ISSN No.	Whether reviewed/ having Impact factor (Hits/sales/citations /commendations/ reviews etc.)	No of Co-performer or Co-authors	Whether you are the main performer	Score
1.							
2.							
						Total	

(C) Public Displays/Exhibitions/Performances with or without outputs in CD/DVD/Online/ E-form/E-book

Score – Category I (Reviewed) – 10
Category II (Non-Reviewed) – 08

Sl. No	Title of Show/ Exhibition/Performance with or without CD/ DVD /Tape/Online/E-form/ E-book version or Brochures	Company/ Agency/ Institute Name (Including TV/Radio etc.)	Categorization (Venues/event /gallery/ studio/ museums)	Whether reviewed/having Impact factor (Reporting/Coverage/Reviews/Hits/ sales/citations/ commendations etc.)	No of Co-performer or Co-authors	Whether you are the Solo artist/ performer	Score
1.							
2.							
						Total	

2. Publications (other than Research Papers):

2 (a) Book/ Edited Book / Book Chapter:

Score: International Publishers – **12**
National Publishers – **10**
Chapter in Edited Book – **05**
Editor of Book (International) – **10**
Editor of Book (National) – **08**

SL. No.	**Title of the Book/Book Chapter** (*with **Date** of publication*)	**Type of Publication** (*Put Tick in the appropriate cell*)			**Scope of the Publisher** (National/ International)	**ISBN No.**	**Score Claimed**	**Enclo. No.**
		Book	**Edited Book**	**Book Chapter**				
1.								
2.								
3.								
4.								
5.								
						Score for Books [Score from Category 2(a)]:		

***N.B.** Paper presented if part of edited book or proceeding then it can be claimed only once.

2 (b) Translation Works in Indian/Foreign Languages:

SL. No.	Title of the Book/Book Chapter (*with **Date** of publication*)	Type of Publication (*Put Tick in the appropriate cell*)			ISBN No.	Score Claimed	Enclo. No.
		Book	Edited Book	Book Chapter			
1.							
2.							
3.							
4.							
5.							
Score for Translation Works [score from Category 2(b)]:							

- **Calculation of Total Score from Category 2:**

Total Score for Publications other than Research Papers [Category 2 = 2 (a) + 2 (b)]:	

3. Creation of ICT Mediated Teaching Learning Pedagogy and Content and Development of New and Innovative Course and Curricula:

3(a) Development of Innovative Pedagogy [Using ICT during class teaching (PowerPoint, PDF file demonstration/taking Examination by using any Software etc.):

Score – 05 per semester

SL. No.	Name of the Course and Semester	Students' Stage (*for UG/ PG etc.*)	Type of E-content	Assessment & Evaluation Strategy	Score during the assessment period (Maximum score 10)	Score Claimed	Enclo. No.
1.							
2.							
Score for Development of Innovative Pedagogy [Score from Category 3(a)]:							

3(b) Design of New Curricula and Courses:

SL. No.	Name of the Curricula/ Course (*with **Date** of approval)*	Level of Curricula / Course (Certificate / Diploma / UG / PG/ etc.)	Number of Credits	Score during the assessment period (Maximum score – 10	Score	Enclo. No.
1.						
2.						
3.						
Score for Design of New Curricula and Courses [Score from Category 3(b)]:						

3(c) MOOCs:

i) Creation of Course materials and uploading in MOOCs:

FOR GUIDANCE:

- **Quadrant:** *Quadrant I: **e-Tutorial**; Quadrant-II: **e-Content**; Quadrant-III: **Web Resources**; Quadrant-IV: **Self-Assessment*** (Please *enter multiple quadrant numbers separated by commas (like I, II, III, IV), if your contributions cover more than one quadrant*)
- **Nature of Contribution and Associated Score:**

SL. No.	*Nature of Contribution*	*Score*
1.	*Developed **complete MOOCs in 4 Quadrants** (4 Credit Course / Lesser Credit course)*	***20** / 4-credit course.* ***05** / credit (for courses of < 4 credits).*
2.	*Developed MOOCs **Module / Lecture** in 4 Quadrants*	***05** / Module or Lecture*
3.	***Content writing / Subject Matter Expert***	***02** / Module (at least one quadrant)*
4.	***Course Coordinator** for MOOCs of 4 credit (or lesser credits)*	***08** / 4-credit course* ***02** / credit (for courses of < 4 credits)*

SL. No.	Title of the MOOCs Course / Module (*with **Link** and **Date** of launch)*	Number of Credits	Quadrant(s) of the Course / Module (*Multiple entries separated by commas, if applicable)*	MOOCs Platform (*NPTEL, ePG Pathshala, NROER, IITBombayX, SWAYAM etc.)*	Nature of Contribution (*As Per the above Table*)	Score	Enclo. No.
1.							
2.							
3.							
Score for MOOCs Contribution [Score from Category 3(c)]:							

ii) Undertaking course(s) as a candidate through MOOCs (other than courses under Part A, point 31)

Score – For Certificate - 04; For Diploma – 08; For UG - 12, For PG - 16

Sl. No.	Name of the Course	Duration of the course		Year of completion	Score during the assessment period
		From	To		
1.					
2.					
				Total	

3(d) Contribution in e-Content Development (For UG/PG/Ph.D. or any other courses offered by the departments/university):

FOR GUIDANCE:

- **Nature of Contribution and Associated Score:**

SL. No.	*Nature of Contribution*	*Score*
1.	*Developed e-content in 4 Quadrants for a* ***complete course***	***12** / course*
2.	*Developed* ***e****-content* ***module*** *in* ***4 Quadrants***	***05** / Module*
3.	*Developed e-content* ***module*** *in complete course / paper / e-book (at least* ***one quadrant****)*	***02** / Module (at least one quadrant)*
4.	***Editor e-content*** *for complete course / paper / e-book*	***10** / course or paper or e-book*

SL. No.	Name of the Course & Course Code (according to relevant syllabus)	Title of the e-course/e-Content Module / e-book (*with* ***Date*** *of launch*)	Quadrant(s) of the e-Course / e-Module / e-book (*Multiple entries separated by commas, if applicable)*	Nature of Contribution (*As Per the above Table*)	Score	Enclo. No.
1.						
2.						
3.						
4.						
5.						
				Score for e-Content Development [Score from Category 3(d)]:		

- **Calculation of Total Score from Category 3:**

Total Score for Creation of ICT Mediated Teaching Learning Pedagogy and Content and Development of New and Innovative Course and Curricula [Category 3 = 3(a) + 3(b) + 3(c) + 3(d)]:	

4. **Research Activities:**

4. a. i. Research Guidance/Supervision [Ph.D.]:

Score: Ph.D. degree awarded – **10**, Ph.D. Thesis submitted – **05**

*(Enclose any document of thesis submission (if submitted) or certificate of award (if awarded) for **Ph.D.**)*

SL. No.	Name of the Scholar	Registration No. and Date	Date of Submission	Date of Obtaining Degree	Supervisor / Co-supervisor (Mention)	Score	Enclo. No.
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							
Score for Research Guidance [Score from Category 4.a.i]:							

4. a. ii. Research Guidance/Supervision [M.Phil. /P.G. Dissertation]:

Score: M.Phil. Awarded/P.G. Dissertation completed – **02**

*(Enclose any document of **dissertation** submission (if submitted) or certificate of award (if awarded) for M. **Phil.** and certificate from the HoD/Coordinator/in-charge for **PG Dissertation**)*

SL. No.	Level of Research (M.Phil. /P.G. Dissertation):	Number of Enrolled M.Phil. scholars/ P.G. students	Academic Session (According to Registration No.)	Degree awarded (Yes/No)	Score	Enclo. No.
1.						
2.						
3.						
4.						
5.						
Score for Research Guidance [Score from Category 4.a.ii]:						

N.B.: For joint supervision of research students, Supervisor and Co-supervisor shall get 70% each of the total score.

4(b) & 4(c) Completed and Ongoing Research Project:

Score: Completed Projects (More than 10 lakhs) **- 10**
Completed Projects (Less than 10 lakhs) **- 05**
Ongoing Projects (More than 10 lakhs) **- 05**
Ongoing Projects (Less than 10 lakhs) **- 02**

SL. No.	Title of the Project	Funding Agency	Duration of the Project (Dates)		Total Value *(in Lakh of Rs.)*	Mention PI or Co-PI	Score	Enclo. No.
			Commencement	Completion				
1.								
2.								
3.								
Score for Research Project [Score from Category 4(b) + 4(c)]:								

NB: Joint Projects: Principal Investigator and Co-investigator would get 50% each.

4(d) Consultancy:

Score: Consultancy – 03/Degree awarded

SL. No.	Name of the Agency Served	Nature of Service Rendered	Value of Resource Generated in Rs. *(Fees collected / Assets Created etc.)*	Score	Enclo. No.
1.					
2.					
3.					
Score for Consultancy [Score from Category 4(d)]:					

- **Calculation of Total Score from Category 4:**

Total Score for Research [Category 4 = 4(a) + 4(b) + 4(c) + 4(d)]:	

5. Patents, Policy Document and Award/Fellowship:

5(a) Patents (Patent/Technology Transfer/Product/Process)

Score: International – **10**, National - **07**

SL. No.	Title of the Patent (with Number)	Country of Application	National / International	Date of Application	Date of Granting	Score	Enclo. No.
1.							

2.						
Score for Patents [Score from Category 5(a)]:						

5(b) Policy Document:

*(The combined research score from the categories of **5(b) and 6 should not be more than 30%** of the total research score i.e. scores claimed from all categories 1- 6)*

Score: International – **10**, National – **07**, State- **04**

SL. No.	Title of the Document	Description	Body/Organization to which the Document was Submitted *(Put Tick in appropriate cell)*			Score	Enclo. No.
			International *(UNO/UNESCO/World Bank/IMF etc.)*	**Central Govt.**	**State Govt.**		
1.							
2.							
Score for Patents [Score from Category 5(b)]:							

5(c) Award/Fellowship:

Score –International – **07**, National – **05**

SL. No.	Title of the Award / Fellowship	Name of Sponsoring Agency	Type of Award / Fellowship *(Put Tick in appropriate cell)*		Date of Receiving Award / Duration of Fellowship	Score	Enclo. No.
			International	**National**			
1.							
2.							
3.							
4.							
5.							
Score for Award/Fellowship [Score from Category 5(c)]:							

- **Calculation of Total Score from Category 5:**

Total Score for Patents, Policy Document and Award/Fellowship: [Category 5 = 5(a) + 5(b) + 5(c)]:	

6. **Invited lectures/Resource Person/Paper presentation in Seminars or Conferences/Full paper In Conference Proceedings:**

Score: International (Abroad) – **07**
International (within country) – **05**
National – **03**
State/University– **02**

NOTE:

- *Papers presented in seminars/conferences and also published in conference proceedings will be **counted only once**.*
- *Total score to be claimed from categories of **5(b) and 6 should not be more than 30%** of the total research score i.e. scores claimed from all categories 1- 6.*
- *Choose "**Scope of the Event"** from amongst the **categories** while filling in the table below-*
  - ***International (Abroad)***
  - ***International (within country)***
  - ***National***
  - ***State/University***
- *Select **Invited Lectures/Resource Person/Paper Presentation in Seminars or Conferences/Full Paper in Conference Proceedings** for filling in **"Role"** cells of the following table*

SL. No.	Title of the Event	Title of the Paper, if any	Role (**Ref**: Table above)	Scope of the Event (**Ref**: Table above)	Duration of the Event: Dates		Score	Enclo. No.
					From	To		
1.								
2.								
3.								
4.								
5.								
6.								
7.								
8.								
9.								
10.								
Total Score for Invited Lecture/Resource Person etc. [Total Score from Category 6]:								

- **Calculation of Total Academic/Research Score from Category 1 - 6:**

Total Score for all Academic/Research Activities [Category 1 + Category 2 + Category 3 + Category 4 + Category 5 + Category 6] (Claimed):	
Total Academic/Research Score Awarded by IQAC:	

OTHER RELEVANT INFORMATION (IF ANY)

Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier.

Sl. No.	Details (Mention Year, value etc. where relevant)
1.	
2.	
3.	
4.	
5.	
6.	

N.B.:

1. The candidate will have to submit all necessary documents in support of the score claimed. Where space provided in the form is found to be inadequate, annexure may be given quoting serial numbers under which additional information is supplied.
2. The individual PBAS Proforma duly filled along with all enclosures, submitted for CAS promotions will be duly verified by the university as necessary and placed before the Screening cum Evaluation Committee or Selection Committee for assessment/verification.
3. The candidates are requested to consult UGC Regulations regarding CAS promotion of University teachers (dated 18th July 2018) before filling up of this Proforma.

LIST OF ENCLOSURES: Please attach copies of certificates, sanction orders, papers, book title & content pages, copies of CDs/DVDs, newspaper or other coverage, review copies etc. wherever necessary.

1. 6.
2. 7.
3. 8.
4. 9.
5. 10.

Note: For promotion under CAS of Assistant Professor, Associate Professor and Professor on University, in addition to eligibility requirements, following CAS promotion criteria have to be fulfilled before recommendation by Screening-cum-evaluation Committee or Selection Committee:

1. **Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11):** 'Satisfactory' or 'Good' grade during at least three/four/five years of the last four/five/six years of the assessment period, as the case may be (Table 1) followed by recommendation by Screening-cum-evaluation committee.

2. **Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12):** 'Satisfactory' or 'Good' grade during at least four years of the last five years of the assessment period (Table 1) followed by recommendation by Screening-cum-evaluation committee.

3. **Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A):** 'Satisfactory' or 'Good' grade during at least two years of the last three years of the assessment period (Table 1), at least 70 score (Table 2) followed by recommendation by Selection Committee.

4. **Associate Professor (Academic Level 13A) to Professor (Academic Level 14):** 'Satisfactory' or 'Good' grade during at least two years of the last three years of the assessment period (Table 1), at least 110 score (Table 2) followed by recommendation by Selection Committee.

I certify that the information provided is correct as per records available with the university and/or documents enclosed along with the duly filled PBAS proforma.

……..

Place:
Date:

Signature of the Applicant
Designation:
Mobile No.

……. ……..

Signature of the H.O.D./Coordinator/
In-charge of the Department/
Dean of Arts/Science with date

Signature of Director, IQAC